

REQUEST FOR PROPOSAL

Guidelines Help Deliver Capital Project Excellence



Leadership Network
Moving Operational Excellence Forward



THE CHALLENGE

Clarifying project requirements and minimizing costly misunderstandings between CPGs and OEMs through a rigorous Request for Proposal (RFP) process.



THE SOLUTION

A tool that enables both OEMs and CPGs greater understanding of project requirements, resulting in better outcomes for all stakeholders involved in the process of specifying and executing capital projects.

SEVEN KEY STEPS FOR A CAPITAL PROJECT RFP



1 INVITATION TO PARTICIPATE
CPG provides the bidder with a “high level” abstract of the project, requirements and purpose.

2 COMPANY INFORMATION
CPG provides relevant information of its company, site location and primary contact information.

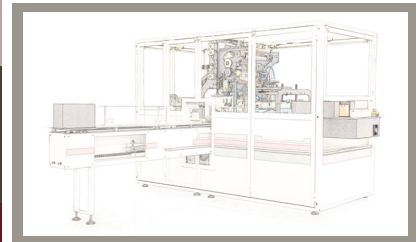
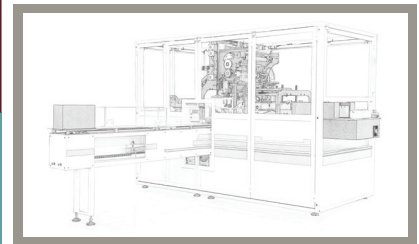
3 INSTRUCTIONS AND SCHEDULE TO COMPLETE RFP
CPG provides the bidder with specific instructions and an overview of the timeline to respond.

4 DOCUMENTS SUMMARY
CPG provides a summary of the documents that are the basis of this RFP.

5 PROJECT INTRODUCTION
CPG provides a more detailed description of the equipment’s requirements.

6 PRODUCT AND PACKAGE DESCRIPTION
CPG provides the bidder with input on product/package final material parameters.

7 PERFORMANCE SUCCESS CRITERIA
Quality, rate, validation and performance requirements are measured.



STREAMLINE YOUR RFP PROCESS

Download the RFP Guidelines and Template and find out how to connect with the OpX Leadership Network at industry events by visiting **OpXLeadershipNetwork.org**.

Find the OpX Leadership Network group on **LinkedIn**.

